

Southwestern Regional Emergency Medical Services Council

Summary Record of Meeting

December 5, 2018

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website www.SouthernTierEMS.org . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

Call To Order of Special Meeting to Consider CON And Operating Authority Actions:

Chair Ed Fredrickson convened the session to order (21 members, 2 STEMS staff, 1 NYSDOH staff, and 1 guest present - attendance listing on file at STEMS) at 6:25 P.M. at the STEMS Multi-Purpose Room in downtown Olean. The Chair certified that a quorum was present.

Chair Frederickson handed the gavel to Ron Hasson, Council's Systems Committee Chair so that he could preside over a Systems Committee Meeting that would be needed by Council to provide information and recommendations.

Ron first reviewed the **Transfer of Operating Authority request** from Dan Marsh, President of **Medical Transport Service of Allegany County, Inc.** that had been filed to correct "a discrepancy between the company name listed on our operating certificate and the official corporate name of our company." After review of the DOH-3777 (12/16) Transfer of Ownership Form and related materials along with a Fitness and Competence favorable recommendation received, Ron Hasson polled the committee membership receiving a favorable response to recommend and subsequently introduced to Council a seconded **motion to recommend that the Transfer of Operating Authority action be approved.** The formal motion can be found in the transcript of the meeting. Chair Frederickson asked for discussion, none was offered and a Roll Call vote was taken with the result being 21 aye, No nay, No abstention, no conflicts of interest declared. **Motion passed.** Detailed roll call vote results are on file with STEMS.

Ron Hasson next reviewed the **Expansion of Primary Operating Territory application from the Independence Emergency Squad, Inc.** to expand into a portion of the towns of Willing and West Union. After review of the DOH-3777 (12/16) Expansion of Primary Operating Authority Form and related materials along with a Fitness and Competence favorable recommendation received, Ron polled the membership receiving a favorable response to recommend and subsequently introduced to Council a seconded **motion to recommend that the Expansion of Primary Operating Territory application be approved.** The formal motion can be found in the transcript of the meeting. Chair Frederickson called for discussion. T. Reisner spoke in favor noting need. D. Imfeld commented that no other provider was positioned to provide better service and that it would be the right action to take. D. Marsh commented that Independence is a quality squad and the closest squad to the

territory. A Roll Call vote was taken with the result being 21 aye, no nay, no abstentions, no conflicts of interest declared. **Motion passed.** Detailed roll call vote results are on file with STEMS.

T. Reisner **moved that the special session be adjourned**, second by W. Johnston, **all aye.** Session was **adjourned at 6:36 P.M.** A brief dinner recess ensued.

Call To Order of Informal Portion of the Council Meeting:

Chair Ed Frederickson convened the session to order (21 members, 2 STEMS staff, 1 NYSDOH staff, and 1 guest present – attendance listing on file at STEMS) at 6:50 P.M.

Correspondence:

E. Fredrickson reported that no correspondence of note was received that needed to be reported.

Officers Reports:

Chairman - E. Frederickson welcomed those present and had no specific report to issue.

Treasurer - M. Forness distributed a Treasurer's Report exhibiting December meeting time fund balances and expenses incurred since the previous meeting. She noted that the Vital Signs Conference expenditure budget came in \$6,731.45 under budget and that Council would need to determine how to otherwise utilize those funds. She also reported that she needed to order a new supply of checks.

No other officers' reports were received.

Committee Reports:

WREMAC - Observers of the meeting reported that discussion was occurring about AEMT protocols development and that the CC-Paramedic Bridge Course was being viewed as not provider friendly which will make it difficult for its students to undertake and complete.

SEMAC - No report as there had not been a meeting.

SEMSCO - No report as there had not been a meeting.

DOH - D. Trzpacz expressed his appreciation for the warm welcome that he has received in his position. He noted that his greatest challenge to date had been dealing with educational issues on the eastern end of his region. He reported that (1) headquarters wants to see regional councils review mutual aid details to address compliance with DOH policy. Mutual Aid Plans should first be vetted by county councils and then approved by the regional councils; (2) CME hours requirement changes have been delayed in being issued due to work load. The program is now vetting 7,000 – 10,000 participants per year; (3) a reminder that if personnel officers change that agencies should report such on the department's update form. K. Peebles inquired about questions that had arisen from agencies

about DOH inspections of personnel immunization records and associated immunization requirements. D. Trepsiz responded that DOH does not require any immunizations of EMTs.

STEMS - A. Broadbent distributed a written progress report detailing October and November agency activity along with a listing of upcoming courses. She also noted that the distance learning specialty training program had started up well and that a grant had been received to expand the program to 3 distant sites.

Membership – D. Imfeld reported that preparation work had been completed such that during the formal session motions will be offered to reappoint council members, appoint a new council member and appoint a physician to the WREMAC.

Education – M. Forness (1) reviewed the upcoming special classes schedule, (2) reported that Dr. Myers is working with STEMS to implement programs for the new ambulance simulator, and (3) that the possibility of offering an original CLI course in the late spring of 2019.

EMS Service - R. Hasson reported that the committee had no other pending matters beyond the actions taken at the special pre-meeting session.

County Reports:

Allegany County - Members noted that a refresher course was still in progress and that basic EMT and CFR courses would start in January.

Cattaraugus County - C. Baker reported that one class was finishing and that four classes were being scheduled for starting in January. Otherwise it was business as usual throughout the county.

Chautauqua County - S. Cobb reported that the county based fly car system would be expanding to 24/7/365 in January. K. Peebles reported that (1) a very concentrated basic EMT would start at the county Sheriff's Academy on January 15 and (2) half of the county's EMTs had enrolled in the CME Program which in turn will have an effect upon regular refresher course offerings. R. Hasson reported that basic EMT original and refresher courses will be offered at JCC during the first half of 2019.

General Discussion

T. Reisner expressed his concern about EMTs who are not able to complete the CME program in time and will then need to find a traditional refresher course which previously would have been available but now may not be available due to the probable reduced number of refresher courses that will be offered due to enrollment minimums.

T. Reisner next expressed concern about the word that is circulating that the DOH BEMS is requiring course sponsors to offer all levels of care courses. Such is not the current practice and would create a hardship upon the course sponsors. D. Kahm responded that she had been researching the matter and

had been unable to find anything in writing regarding such a requirement. General consensus resulted that it would be appropriate to see how the matter proceeds, if it does proceed.

Call To Order of Formal Portion of Meeting:

Chairman Ed Fredrickson called the official formal meeting to order at 8:22 P.M. and noted that a quorum was present. (Attendance listing on file. Same quantity of members continuing.)

Previous Meeting Minutes:

S. Lanphier moved **that the minutes of the October 3, 2018, meeting be approved as presented**, second by T. Reisner. **All aye.**

Treasurer's Report:

M. Forness reviewed the Treasurer's Report handout which depicted activity that has occurred since the October Council Meeting and which evidenced a current fund balance of \$15,197.84. She noted that the only remaining actions that would be needed would be to pay costs incurred with the Independence Emergency Squad matter and then to refund the Squad any unused funds remaining from their deposit. R. Hasson moved **that the Treasurer's Report be accepted**, second by T. Reisner. **All aye.**

Enforcement Notifications:

E. Fredrickson read aloud an Enforcement Action Notification that had been received from NYSDOH regarding Juan Rosado of Flushing, NY.

Old Business:

Vital Signs Conference – M. Furness reported that 12 participation reimbursements had been issued.

Membership - D. Imfeld reported that several actions needed to be considered which he described in detail. C. Baker moved **that the reappointments of Dan Marsh and Thomas Sampson representing Allegany County, Todd Reisner representing Cattaraugus County and Amelia Harley representing Chautauqua County be approved**, second by W. Johnston. **All aye.** C. Baker moved **that Allegany County's open slot be filled by Jessica Gaines as recommended by the county for a term expiring in 2021**, second by M. Furness. **All aye.** D. Imfeld moved **that Laura Logan, Maggie Thompson, Brian Walters and Phil Wilson whose terms were expiring at year end be reappointed to new full terms**, second by K. Bushman. **All aye.** S. Cobb moved **that Dr. Johathan Collidge be appointed for a term expiring in 2021 to fill the Cattaraugus County position formerly held by Dr. Myers**, second by T. Reisner. **All aye.** T. Reisner moved **to appoint Dr. Jonathan Coolidge to a term on the WREMAC as Olean General Hospital's representative as requested by the hospital**, second by M. Furness. **All aye.**

New Business:

Vital Signs Budget Excess Funds - M. Forness reported that \$6,731.43 remained unexpended in the Vital Signs account with no addition expenses pending. She noted that action on how to utilize those funds needs to be taken prior of March 31, 2019, and that such may require NYSDOH sign-off depending upon the expense category that is selected. She recommended that this topic be placed on the February agenda and asked council members to submit use recommendations before then.

Meeting Location – E. Frederickson requested member comments on where future meeting should be held. **Consensus resulted that meetings moving forward should continue to be held at the STEMS office multi-purpose room.**

Stenographer Need – M. Furness reported on a need to establish a fee for actions that will require the involvement of a stenographer for otherwise non-fee required actions. S. Lanphier moved **that a fee of \$500 be established for Transfer of Operating Authority costs stenographer expense and that any unused portion of the fee be returned to the involved agency**, second by W. Johnston. **All aye.**

Adjournment:

At 8:42 P.M. S. Lanphier moved that the **meeting be adjourned**, second by E. Koorse. **All aye.**

Respectfully submitted,

Douglas E. Conroe
Secretary

Next Meeting:

February 6 at the Stems Office in Olean with a Snow/Ice Storm alternate date of February 13 should need be.

2018 SWREMSCO Meeting Sign-in Sheet

Members:	Feb. 7	Apr. 4	Jun. 6	Aug. 1	Oct. 3	Dec. 5
Mike Barney		—	—	←	—	—
Kay Bushman		—	KB	KB	conflict	KB
Sue Campbell		SC	SC	SC	SC	SC
Terry Parker		—	—	—	—	—
Mona Carbone		MC	— Ex	MC	MC	MC
Scott Lanphier		EXC.	SMZ	SMZ	SMZ	SMZ
Jeff Luckey		BVL	—	—	Jh	—
Nancy Luger		NALG	—	—	—	—
Dan Marsh		Dm	Dm	Dm	Dm	Dm
Tom Sampson		—	TS	EX	TS	TS
Maggie Thompson		MT	MT	—	MI	MT
Wendy Jacobson		—	—	WJ	—	—
Chris Baker		MB	MB	EX	EX	MB
Dorothy Button		—	DB	DB	DB	DB
Greg Payne		—	—	—	—	—
Mickey Forness		MF	MF	MF	MF	MF
Dan Parr		—	—	—	—	—
Ed Fredrickson		EF	EF	EF	EF	EF
Ed Koorse		EX	EX	EX	EX	EX
Nate Douglas		—	—	—	—	—
Bobby Kuhn		EX	RK	EX	RK	EX
Dr. Jeff Myers		—	—	—	—	—
Todd Reisner		TR	TR	TR	TR	TR
Tim Richardson		EX	TR	TR	EX	EX
Dr. Brian Walters		BWL	BWL	EX	BWL	EX
Steve Cobb		SEC	SEC	EX	SEC	SEC
Doug Conroe		DC	EXC	DC	EX	DC
Jen Guttman		JG	JG	EX	EX	EX
Ron Hasson		RH	RH	RH	RH	RH
Dan Imfeld		DR	EXC ^{ALT}	DR	DR	DR
William Johnson Johnston		WJ	WJ	WJ	WJ	WJ
Laura Logan		—	EX	—	—	—
Emelia Harley		EH	EH-att.	—	EX	EX
Maureen Kohl		—	—	—	—	—
Kevin Peebles		KP	EX	KP	KP	KP
Phil Wilson		—	—	—	—	EX
GUESTS:						
Ed Mager NYS EMS		—	—	—	—	—
George Fillgrove NYS SEN. Young		—	—	—	GF	EX
Dr. P. Henri Lamothe		—	—	—	—	—
Donna Kahm		EX	DK	DK	DK	DK
Alicia Broadbent		ab	ab	ab	ab	ab

Patrick Zink Alt Tim Richardson
Don Tzupcz NYSDOH
Jessica Gaines

— NIA NIA NA DJ DJ →
— — — — OR

