

# Southwestern Regional Emergency Medical Services Council

## Summary Record of Meeting

December 7, 2016

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website [www.SouthernTierEMS.org](http://www.SouthernTierEMS.org) . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

### Call To Order of Informational Portion of Meeting:

Chairman Ed Frederickson convened the session to order (20 members, 2 member alternates, 2 STEMS staff, 1 DOH staff and 4 guests present, attendance listing on file at STEMS) at 6:30 P.M. at the Good Times Multi-Purpose Facility in the upper assembly room.

### Correspondence:

Ed reported that no general correspondence had been received beyond the normal DOH and county councils communications. He noted that he had sent out membership info to the counties along with a NYSDOH red lights response policy communication.

### Officers Reports:

**Treasurer** - M. Forness distributed a Treasurer's Report exhibiting current fund balances and expenses incurred since the previous meeting.

No other officers reports were received.

### Committee Reports:

**WREMAC** - Todd Reisner reported that (1) a discussion had occurred about developing a rollout for the new Collaborative Protocols with a target implementation date of late winter to be followed by a go live date 60 days after the educational program is released. Basic EMTs will not be required to undergo the protocol test; and (2) the BLS 12 lead Basic EMT use authorization had been approved. Implementation will be on a voluntary basis and not required of all EMTs.

### Agenda Change:

In order to expeditiously address action on needed agency requests of guest petitioners that were present R. Hasson moved **that the agenda be modified and that Council recess its informal session and convene its formal session**, second by W. Johnston. **All aye.**

**Call To Order of Formal Portion of Meeting:**

Chairman Ed Frederickson called the official formal meeting to order at 6:46 P.M.

**Previous Meeting Minutes:**

K. Busman moved **that the minutes of the October 5, 2016, meeting be approved as presented**, second by C. Baker. **All aye.**

**Treasurer's Report:**

M. Forness reviewed the Treasurer's Report handout. She noted that all bills had been paid. She added that a CON deposit check had been received from the Independence Emergency Service and had been returned to IES since their application had been deemed to be incomplete and could not be acted upon. T. Sampson moved **acceptance of the Treasurer's Report**, second by P. Wilson. **All aye.**

**Enforcement Notifications:**

E. Frederickson read aloud notifications that had been received from NYSDOH regarding disciplinary actions taken with Ali Fattah of Brooklyn and John Hughey of Depew.

**Agenda Change:**

R. Hasson moved that **Council move to the New Business portion of the meeting** in order to expeditiously address actions being requested by guest petitioners that were present, second by M. Forness. **All aye.**

**New Business:**

**Transfer of Ownership – WCA Services** – EMS Service Committee Chair R. Hasson read the details of the application into the formal record noting that the full document had been circulated to Council members in advance of the meeting. The change was being necessitated by the parent corporation WCA changing its formal ownership to UPMC Chautauqua WCA. Two council members present were noted as being employees of WCA/UPMC Chautauqua WCA. The definition for a Conflict of Interest was reviewed and it was determined that neither employee would qualify to be considered to have a Conflict of Interest involvement. Conflicts of Interests were called for and none were filed. R. Hasson moved **that the Southwestern Regional EMS Council hereby determines the applicant fit and competent to operate ambulance services and approves the transfer of operating authority of agency codes 0654 and 0628 to W.C.A. Services Corporation with listed owner UPMC Chautauqua WCA**, second by M. Forness. A roll call voted was held resulting in 22 Aye, 0 Nay, 0 Abstention. **Motion approved.**

**Transfer of Ownership – Village of Forestville** – R. Hasson explained the background regarding the application and read the details of the application into the formal record noting that the document had been circulated to Council members in advance of the meeting. The Forestville Fire Chief along with their legal counsel were present to answer any questions that might arise. Counsel Mark Butler explained that the Village of Forestville residents had voted to dissolve the village effective 12/31/2016

and that since the fire department has been a village owned fire department that ownership changes were needed. Going forward the Town of Hanover would contract with the new independently owned fire department. This action was needed in order to assure a smooth ownership transition and to avoid a lapse of authorized care situation. Conflicts of Interests were called for and none were filed. R. Hasson moved **that the Southwestern Regional EMS Council hereby determines the applicant fit and competent to operate ambulance services and approves the transfer of operating authority of agency code 0630 from the Forestville Volunteer Fire Department to the Forestville Fire Department, Inc.**, second by W. Johnston. A roll call vote was held resulting in 22 Aye, 0 Nay, 0 Abstention. **Motion approved.**

### Old Business:

**Membership** - E. Fredrickson reported that he had received communications from each county regarding their EMS Councils recommended appointments for terms ending 12/31/2020 as follows: Allegany County: Scott M. Lanphier replacing Franklin Everett; Cattaraugus County: Ed Frederickson, Dorothy Button along with Tim Richardson replacing Robert Bell; and Chautauqua County: Ron Hasson and Kevin Peebles. He had also received Membership Committee recommended At Large appointments for terms ending 12/31/2020 as follows: Mona Carbone along with Jennifer Guttman to replace Tim Glenn who had submitted his resignation. Motion was made by D. Imfeld **that Council accept Tim Glenn's resignation**, second by M. Forness. **All aye.**

Membership Committee Chairman Dan Imfeld added that the committee has recommended reappointments of members whose terms expired 12/31/2015 for new terms ending 12/31/2019 as follows: Mike Barney, Kay Bushman, Sue Campbell Stephen Cobb, Douglas Conroe, Robert Kuhn and Chris Baker. This was originally voted on in December 2015 but was never reflected in the minutes. Motion by D. Imfeld **that the counties' recommended appointments, the At Large recommended appointments and recommended reappointments all be approved for appointment to the stipulated terms of office**, second by W. Johnston. **All aye.**

**Vital Signs Reimbursements** – Treasurer M. Forness reported that she had received vouchers from the counties as follows: Allegany County, 11 attending for a total cost of \$3,866; Cattaraugus County, 6 attending for a total cost of \$1,638; and Chautauqua County, 2 attending for a total cost of \$648. T. Reisner moved **that Council reimburse those attending in accord with Council Policy of a \$400 cap per person**, second by D. Imfeld. **All aye.**

### Other Business:

**Scio BLS First Response Agency** – E. Frederickson reported that he had received a letter from Scio about their intent to become a first responder agency which he read aloud and which requested a letter of endorsement for the action. The background of the agency was discussed along with regulatory aspects relating to first responder agencies. J. Luckey moved **that Council write a letter of endorsement for Scio becoming a First Response Agency**, second by K. Bushman. **All aye.**

### Adjournment of Formal Session:

R. Hasson moved **that Council adjourn the formal session portion of the meeting and resume the informal session portion of the meeting**, second by C. Baker. **All aye.**

E. Fredrickson noted that the next formal meeting would be held on February 1, 2017, at the usual time at the same location.

## **Committee Reports, continued:**

**SEMAC** – R. Hasson reported that no meetings had occurred since Council’s last meeting.

**STEMS** - A. Kahm distributed a handout exhibiting agency activity since the prior council meeting.

**Membership** – D. Imfeld reported that no further matters needed to come before the committee.

**Community Relations** – N. Lugar reported that the committee is seeking nominations for state EMS awards.

**NYS DOH** – E. Mager reported that he had been working with R. Hasson regarding an issue that had arisen with the Lakewood Fire Department where it was originally thought that a transfer of ownership action might be required. Upon further review it was determined that an administrative correction of forms would be all that would be required since the fire department is a Village Fire Department and municipal rules would apply.

E. Mager further reported on the need to better define Specialty Care Transport Services and how they should be managed regionally. He noted that DOH is trying to simplify matters in that regard.

D. Conroe expressed his concern that simplification was needed in several areas or otherwise that volunteer based departments would be driven out of business with a result of longer response times thereby likely increasing mortality rates. He especially noted the requirements that had been attached to having basic EMTs perform 12 lead procedures, blood glucometry program requirements, PAD requirements and other requirements. He noted the difficulty in recruiting and keeping volunteers and in getting persons to become officers that bureaucratic requirements are affecting. P. Wilson added that he thought that there were aspects of the EMT Refresher Program that could be simplified/eliminated. E. Mager responded that the Department was aware of such concerns and discussing dilemmas involved.

**Legislative** – G. Fillgrove reported that a grant opportunity exists regarding MCI terrorism incidents.

**Education** - M. Forness reported that (1) the planning was well underway and almost completed for next Spring’s annual training conference, (2) that an officer training course was being planned for January 2017, (3) that Wyoming County will be offering a CLI Course, and (4) an instructor training course was being arranged. R. Hasson noted that the failure rate for the instructor course had been unusually high. Concern was expressed about the testing.

**EMS Service** - R. Hasson reported that a CON Application had been submitted by Independence Emergency Service for a program that would span two regions – Southwestern and Southern Tier. The application had been deemed to be incomplete on November 7 and returned with comments. No further communication had been received from Independence.

**County Reports:**

**Allegany** - J. Luckey reported that the fall courses were coming to an end.

**Cattaraugus** - R. Kuhn reported (1) that their classes were also wrapping-up, and (2) that most of their time had been spent on implementing a new county-wide trunked radio system. The County had committed to paying \$1,000,000+ to purchase the radios for the various agencies.

**Chautauqua** - K. Peebles reported (1) that fall classes were finishing up, (2) that the HazMat EMS Agency name had been changed to Chautauqua County EMS since Fly Cars were being introduced throughout the county and the HazMat name on the fly cars might alarm persons receiving EMS service, (3) that the EMD Program was continuing to be developed and would likely go live during late winter, and (4) that the fly car system utilizing 3 fly cars stationed throughout the county had been approved, that necessary POs were being issued and that the hiring of personnel was beginning.

P. Wilson reported that to date 8 persons from Olean and 12 from Chautauqua County had enrolled for the up-coming paramedic course.

**Adjournment:**

At 7:35 P.M. R. Hasson moved that the meeting be adjourned, second by T. Reisner. All aye.

**Respectfully submitted,**

Douglas E. Conroe  
Secretary

**Next Meeting:**

February 1, 2017, at Good Times of Olean.