

# Southwestern Regional Emergency Medical Services Council

## Summary Record of Meeting

December 6, 2017

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website [www.SouthernTierEMS.org](http://www.SouthernTierEMS.org) . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

### Call To Order of Informational Portion of Meeting:

Chair Ed Fredrickson convened the session to order (21 members, 2 STEMS staff, 1 NYSDOH Staff and no guests present, attendance listing on file at STEMS) at 6:35 P.M. at the Good Times Multi-Purpose Facility in the upper assembly room.

### Correspondence:

E. Fredrickson reported that 2 letters had been received from NYSDOH communicating regarding Ron Hasson's position on the SEMSCO and Dr. Brian Walters position on the SEMAC, both were in need of Council's renewal and that a notice had been received from UPMC Chautauqua WCA about an upcoming December 12 Stroke Program to be held there.

### Officers Reports:

**Chairman** - E. Frederickson reported that he had sent a letter of appreciation to Lee Burns in recognition of her retirement and a letter to Dr. O'Brien regarding skills matters as requested by Council.

**Treasurer** - M. Forness distributed a Treasurer's Report exhibiting current fund balances and expenses incurred since the previous meeting. She reported that two Vital Signs attendance vouchers that had been received from Bolivar had been returned due to the lack of accompanying receipts and that two reimbursement requests for Chautauqua County attendees had been rejected because the requests were made by an organization and not the individuals. Council policy is that only individuals can be reimbursed and since the organization had covered the individuals' fees it was inappropriate for a further reimbursement to be issued. She concluded by reporting that sixteen persons had attended the conference from Allegany County and that the county's portion of the budget had been prorated amongst the group thereby paying each \$262 instead of \$400.

No other officers' reports were received.

## **Committee Reports:**

**WREMAC** - D. Kahm reported that the committee (1) had listened to a presentation from the Oshei Children's Hospital Trainer, (2) is working on policies revisions with eight policies reviewed to date and eight remaining to be reviewed, (3) is discussing dropping the EMT age to 17, and (4) is discussing the credentialing process and who overviews such – the WREMAC or individual Medical Directors. It was noted that Buffalo had 750+ personnel that had not been credentialed in two years and that it is in the process of being rectified.

**NYSDOH** – E. Mager reported that the Department has posted the position openings for the EMS Bureau Director and Deputy Director positions. It is anticipated that with new directors will also come some changes in Bureau management.

**STEMS** - A. Broadbent distributed a written progress report and reported that she had been attending the various county council meetings, that only two agencies were late on PCR filings, that several educational programs had been implemented and that she was working on details in regard to the Annual Spring Conference.

**Membership** - D. Imfeld reported that (1) Ron Hasson and Dr. Walters reappointments would be addressed during the formal portion of the meeting and (2) that he was awaiting a response from Allegany County regarding candidates to fill vacancies from there.

**Education** – M. Forness reported that (1) Lake Plains would be offering a CIC Course in January, (2) the committee is reviewing vendor arrangements regarding the Annual Spring Conference [actual costs, what their fees cover, need to have vendors that can sell items on site, finding a location that will be less disruptive to the conference; D. Kahm added that they were wondering if vendors should be present while understanding that they like to be present] and (3) that the conference theme would center around Communications. A consensus of Council resulted that vendors should continue to be present and that perhaps they should be relocated to upstairs at the facility. D. Kahm was tasked to survey the vendors about the issues, time permitting.

**EMS Service** – R. Hasson reported that (1) a vote had occurred in favor of BLS First Responder status of Linden, (2) he was still awaiting a response from Independence, (3) Rushford is reviewing its territory coverage and that such is complicated a bit since Rushford is a municipality and thereby governed by special rules. M. Forness noted that a refund check had not been cashed and it was agreed that it should be voided.

## **County Reports:**

**Allegany County** - J. Lucky reported that classes were in the process of finishing.

**Cattaraugus County** - B. Kuhn reported that the two way radio conversion project remained in progress and that otherwise it was business as usual.

**Chautauqua County** - W. Johnston reported that classes were finishing and that attendance at the JCC site was down. JCC would be providing one basic and one refresher course going forward. K. Peebles

reported that (1) the new County EMS Fly Car Program was going well although volume started out lower than expected with 466 runs since August - 2600 runs had been predicted per year, (2) the Sheriff's Department has 26 EMTs to date in its Deputy Force, (3) the paramedic course would be finishing in the Spring, and (4) Alstar is moving to 100% participation in the CME Refreshing Program and that Target Solutions would be the program provider. Agencies now utilizing the WCA Services CME Program will be encouraged to transition to Target Solutions. D. Imfeld reported that the county is looking into being the agency that departments would work through with Target Solutions as a cost savings measure for departments.

### **Call To Order of Formal Portion of Meeting:**

Chairman Ed Fredrickson called the official formal meeting to order at 7:10 P.M. and noted that a quorum was present.

### **Previous Meeting Minutes:**

C. Baker moved **that the minutes of the October 4, 2017, meeting be approved as presented**, second by S. Lanphier. **All aye.**

### **Treasurer's Report:**

M. Forness reviewed the Treasurer's Report handout. W. Johnston moved **acceptance of the Treasurer's Report, conditional upon its printed date being changed from October to December**, second by P. Wilson. **All aye.**

### **Enforcement Notifications:**

E. Fredrickson reported that no enforcement notifications had been received since Council's previous meeting.

### **Old Business:**

E. Fredrickson noted that there was no Old Business that needed to be conducted.

### **New Business:**

D. Marsh moved that **Ron Hasson be reappointed to represent Council on the SEMSCO**, second by D. Imfeld. **All aye with R. Hasson abstaining.**

D. Imfeld moved that **Dr. Brian Walters be reappointed to represent Council on the SEMAC**, second by W. Johnston. **All aye.**

E. Fredrickson read aloud a PAD Program notice that had been received from Olean, Gary Elhert to be the program's Medical Director.

R. Hasson moved that **the BLS First Responder application from Linden be approved**, second by M. Forness. R. Kuhn certified on behalf of Cattaraugus County that all of its members are active. **All aye.**

**Nominating Committee:** W. Johnston reported the committee's recommendation that Edward Frederickson be re-elected Chairman; Mona Carbone Vice Chair; Douglas Conroe, Secretary; and Mickey Forness, Treasurer noting that practice has been that the officers normally serve two terms. D. Imfeld moved **that the officers be re-elected as recommended by the committee**, second by C. Baker. **All aye.**

**Membership:** W. Johnston moved **that Mickey Forness, Daniel Imfeld, Edward Korse and Dr. Jeff Myers be elected to fill the four open At Large positions on the Council**, second by R. Hasson. **All Aye.** R. Kuhn then moved **that William Johnston be re-elected to an opening representing Chautauqua County on Council**, second by C. Baker. **All aye.** E. Fredrickson then tabled discussion until the January meeting regarding filling two openings on Council representing Allegany County to give the county time to bring forth recommendations.

**For The Good Of The Order:**

E. Frederickson noted that 2018 meeting dates were published on the back of the meetings' agenda sheet.

**Adjournment:**

At 7:20 P.M. W. Johnston moved that the **meeting be adjourned**, second by M. Forness. **All aye.**

**Respectfully submitted,**

Douglas E. Conroe  
Secretary

**Next Meeting:**

February 7, 2018, at Good Times of Olean.