

**STEMS AED Registry
Registration Information Form**

Program Details

Please enter the details of the high level program that is registering AEDs. For example, this could be a hospital system, a school district, etc. More specific locations within the program (such as individual buildings, etc.) can be entered on the next page.

Please also supply the AED coordinator contact information for this program. This individual will be responsible for entering new AED locations and new AEDs as well as assigning Inspectors to maintain AEDs.

AED Coordinator Information

First Name

Last Name

Primary Email Address

Alternate Email Address

Organization

Job Title

Coordinator's AED Training Program

Training Program Completion Date

Training Program Expiration Date

AED Program Name

Program Address

Primary Phone

Alternate Phone

Fax Number

Medical Director Information

First Name

Last Name

Licensing Number

Medical Director Address

Medical Director Phone Number

Medical Director Fax Number

Medical Director Email Address

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Location Details

Use this page for each location that has AEDs – separate units will be inputted in the next section

Please describe each general location where AEDs are found throughout your program. The location names entered on this page should be basic (e.g. Acme Cafe, Acme Corp 3rd Floor, etc.)

Later, when entering AED information, you will be asked to describe the precise physical placement of each AED (e.g. behind reception desk, on wall in employee lunchroom, etc.) so that level of detail is not necessary here.

Location Information

Location Name (i.e. Main Campus)

Address

Contact Name

Phone Number (no dashes)

Number of Individuals Trained

Address Verification

To get the most accurate location of your AED, drag the marker to the precise location of the AED on the map below. It will help to zoom in as much as you can to see your location.

The 'Find' button will move the marker to and center on the address or latitude/longitude pair in the box below, and the 'Reset' button will move the marker to the address entered into the fields on the left.

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AED Details

Use this page for each AED your organization has.

Please enter information on at least one initial AED. You will need the manufacturer, model, serial number, placement details, and battery/electrode information including expiration dates. An availability schedule and responder information can also be entered but are not required to complete registration.

AED Details

Manufacturer	_____
AED Type/Model	_____
Serial Number	_____
Install Date (mm/dd/yyyy)	_____
Purchased From	_____
AED Location	_____
Location (select from dropdown)	_____
Placement Detail	_____
Site Description	_____
Site Type	_____

Battery Information

Battery Model	_____
Expiration Date	_____

Electrode Information

Electrode Model	_____
Expiration Date	_____

Bleed Kit/Narcan Availability

- Check if the AED is colocated with a bleed kit.
- Check if the AED is colocated with Narcan.

Public/Private Availability

Please choose between making your AED "public", "private", or "private with responders". By making your AED "public", you will be enhancing your community's ability to respond to a victim of Sudden Cardiac Arrest. Time is the most critical variable in cardiac arrest survival. You, or your company, have recognized that by purchasing an AED.

If you designate your AED as "private with responders", your AED will be marked as "private" but any responders you have authorized to use your AED will be notified if a cardiac event occurs near your AED location.

This AED is:

- Public: Available to be used both at this site and at nearby offsite locations
- Private: Available to be used at this site only
- Private with Responders: Available to be used at this site, but responders can take the AED offsite

Daily Availability - Please indicate the daily availability of this AED:

- Available 24 x 7
- Simple Schedule
- Fully Customizable Schedule

Seasonal Availability - Please indicate the availability of this AED throughout the year:

- AED is available year-round
- AED is only available for use seasonally or for a limited time each year