

Southwestern Regional Emergency Medical Services Council

Summary Record of Meeting

April 4, 2018

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website www.SouthernTierEMS.org . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

Call To Order of Informational Portion of Meeting:

Chair Ed Fredrickson convened the session to order (21 members, 1 STEMS staff, 1 NYSDOH Staff, 1 Medical Director, 1 legislative liaison and no guests present (attendance listing on file at STEMS) at 6:30 P.M. at the Olean Good Times Multi-Purpose Facility in the upper assembly room.

Correspondence:

E. Fredrickson reported that (1) an announcement had been received from Starflight about its May 12 Starry Night Fundraiser event, (2) letter had been received from Bonnie Vanhousen of Allegany County EMS about a change in its membership representation, (3) an email had been received from Scott Lanphier appointing John Heckler as his alternate, (4) received an Allegany County communication notifying of Mike Barney's resignation from Council.

Officers Reports:

Chairman - E. Frederickson reported that he had sent letters in December to NYSDOH requesting that Dr. Walters be reappointed to the SEMAC and that Ron Hasson be reappointed to the State EMS Council. He next handed out a listing of membership committee assignments.

Treasurer - M. Forness distributed Treasurer's Reports exhibiting February meeting time fund balances and expenses incurred since the previous meeting along with an updated April 4 fund balances and expenses statement noting that February's meeting was cancelled due to inclement weather. She reported that a number of checks had to be reissued due to their being lost at the receiving end. She further reported that the Charities 500 and 990N reports had been filed with NYS. She closed by observing that due to the February meeting cancellation that Council would need to authorize the release of Spring Conference intended funds and to address the expenditure of \$4,293.73 in carry-over funds that resulted at fiscal yearend that would also have been addressed at the February meeting.

Past Chairman - S. Cobb noted the passing of member Lori Fasco that had occurred due to illness. He observed that Lori had been a faithful member of Council, active with the Chautauqua County Council and very involved with EMT Courses administration.

No other officers' reports were received.

Committee Reports:

WREMAC - T. Reisner reported that a short 20 minutes meeting had occurred. Topics of discussion included special credentialing and ambulance transfusion service process difficulties. Dr Walters added that the discussion was occurring about if agencies should train on special credentialed services before applying for WREMAC approval or wait until after approval is received since some services require completed training for approval. He noted that the rule of thumb is that the WREMAC will grant an approval if the agency's Medical Director is okay with adding the service and thus that it would be okay to advance train. He then reported that that work was occurring on developing Regional Protocols for teams that have ToxMedics.

STEMS - A. Broadbent distributed a written progress report and reported that she had been attending the various county council meetings. She also reviewed training program opportunities. She concluded by noting that the agency was starting to run short on Care Refusal Forms.

Education – M. Forness thanked those council members that assisted with the Annual Spring Conference. The conference received excellent ratings. She then reported that a Greater Buffalo EMS Conference would occur on April 20 & 21.

SEMAC - No report as there had not been a meeting.

Membership – D. Imfeld reported that membership actions would be presented during the formal part of the meeting.

EMS Service - R. Hasson reported that the Independence Expansion of Territory matter was reviving and likely would be coming before Council at some point.

SEMSCO - No report s there had not been a meeting.

Community Relations - N. Lugar reported that the committee is in need of additional members.

DOH - E. Mager reported that (1) the EMS Memorial Service will be held in May, (2) Acting Director Andy Johnson and he were heavily involved in a personnel issue in Buffalo which has caused him to be behind in follow-up on items, (3) he thought that the Department would have a new EMS Bureau Director in place by the end of April, (4) interviews were occurring for an EMS Bureau Deputy Director, and (5) the EMS Bureau had hired a new Training & Education Coordinator.

Legislature - G. Fillgrove reported that there was no legislative activity to report.

County Reports:

Allegany County - Members noted that business was occurring as usual.

Cattaraugus County - C. Baker reported that busy activity was occurring with classes and that they were in the process of finalizing a CME Program with Target Solutions.

Chautauqua County - W. Johnston reported that there had not been a regular March meeting due to inclement weather. K. Peebles added that a CME Program was being rolled out with Target Solutions.

Call To Order of Formal Portion of Meeting:

Chairman Ed Fredrickson called the official formal meeting to order at 6:52 P.M. and noted that a quorum was present.

Previous Meeting Minutes:

W. Johnston moved **that the minutes of the December 6, 2017, meeting be approved as presented**, second by C. Baker. **All aye.**

Treasurer's Report:

M. Forness reviewed the Treasurer's Report handouts which evidenced a current fund balance of \$19,810.39. Discussion followed about actions needing to be taken that would normally have been taken during the inclement weather cancelled February meeting. Concern centered about the fact that since then and before this next meeting that the state's fiscal year had ended and that thus Council was now in a new fiscal year thereby perhaps complicating expense and reimbursement actions at the state level. T. Reisner moved **that Council expend the budgeted \$5,000 for the Annual Spring 2018 Conference as previously planned and do such from the carryover 4th Quarter Funds**, second by L. Logan. D. Imfeld questioned the appropriateness of the action given the state closeout of the previous fiscal year. T. Reisner **amended the motion to make the disbursement contingent upon state approval**, amendment agreed to by L. Logan. **All aye.** G. Fillgrove volunteered to research the expenditure technicalities via Senator Young's Office. He would include investigating Council's ability to also expend the year end remaining \$4,293.73 funds.

Discussion then ensued about use of the previous year's remaining funds. K. Peebles moved **that, if allowable, yearend remaining funds be utilized to purchase 10,000 Refusal of Service Forms**, second by M. Carbone. **All aye.**

A general discussion then occurred about how to avoid the disbursement issues in the future should another critically timed meeting need to be cancelled. **Consensus resulted that actions should be taken to safeguard specific budgeted expenses, such as the Annual Spring Conference, so as not to negatively impact programs.**

Enforcement Notifications:

E. Fredrickson read aloud an Enforcement Action Notification that had been received from NYSDOH regarding Kelly Omland of East Islip, NY.

Old Business:

Membership - D. Imfeld reported that (1) he had received confirmation of John Heckler as S. Lanphier's alternate, (2) he was designating Donna Bryant as his alternate, (3) K. Peebles had designated John Griffith as his alternate, (4) he had received a memo from Bonnie Vanhousen at Allegany County EMS regarding the need to replace Mike Barney as one of their representatives and that Bonnie or Jeff Luckey would serve for him in the interim although he noted that Mike is an At Large Member and that Mike should therefore process his resignation directly to Council instead of through Allegany Council. Council would then appoint a replacement. D. Imfeld moved **that Brad Field and Paul Weaver be appointed to fill vacancies** of terms formerly held by Nancy Lugar and Jeff Luckey, second by D. Marsh. **All aye.**

New Business:

PAD - E. Mager reported that Fillmore Central School had filed a PAD Notification with the Department.

State Award Nominations - E. Frederickson reported that a nomination for the NYS Provider of the Year Award had been submitted by the Randolph Regional EMS Corp. to recognize Dave Senn of Randolph. He read the nomination aloud that reflected Mr. Senn's 50 years of extensive EMS experience. M. Forness moved **to ratify the nomination of Dave Senn for the NYS Provider of the Year Award**, second by E. Lindquist. **All aye.** T. Reisner moved **that Council recognize Dave Senn's contributions to EMS**, second by E. Lindquist. **All aye.**

Adjournment:

At 7:18 P.M. W. Johnston moved that the **meeting be adjourned**, second by M. Forness. **All aye.**

Respectfully submitted,

Douglas E. Conroe
Secretary

Next Meeting:

June 6, 2018, at Good Times of Olean.