

Southwestern Regional Emergency Medical Services Council

Summary Record of Meeting

August 1, 2018

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website www.SouthernTierEMS.org . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

Call To Order of Informational Portion of Meeting:

Chair Ed Fredrickson convened the session to order (19 members, 2 STEMS staff, and no guests present (attendance listing on file at STEMS) at 6:30 P.M. at the Olean Good Times Multi-Purpose Facility in the upper assembly room.

Correspondence:

E. Fredrickson reported that there had been no correspondence occurring that needed to be noted.

Officers Reports:

Chairman - E. Frederickson reported that he had sent a letter of appreciation and good wishes to Jim Milhalko in regard to his retirement from NYSDOH and that he had attended the STEMS Open House. He expressed his kudos to STEMS about their new facility and the creation of the Walt Reisner Ambulance Simulator.

Vice Chair - M. Carbone made note of the upcoming SIMS training schedule that had been distributed.

Treasurer - M. Forness distributed a Treasurer's Report exhibiting August 1 meeting time fund balances and expenses incurred since the previous meeting. She noted that a CIU Course was in the planning stages and that given the state subsidy of \$15/student that a Council subsidy of \$500 would likely be needed as was the case previously. She also noted that it was time for Council to revisit the annual Vital Signs Conference reimbursement policy.

No other officers' reports were received.

Committee Reports:

WREMAC, SEMAC, SEMSCO - No reports were given as no meetings had occurred since Council's last meeting.

STEMS - A. Broadbent distributed a written progress report and reported that she had been attending the various county council meetings. She also reviewed training program opportunities. She concluded by noting that the 2019 Annual Spring Educational Conference had been scheduled for April 26 & 27.

Education – M. Forness reported that work was starting on the 2016 annual Spring Educational Conference.

Membership – D. Imfeld distributed a new draft membership application form and requested that any input about the form be directed to him before Council's next meeting.

EMS Service - R. Hasson reported that a CON Application had been received that appeared to be incomplete. Since the service related to a territory that spans two regional areas that perhaps a joint hearing would be in order. He next reported that Amity in Allegany County appeared to be operating in an area that may require a CON Expansion of Territory action.

Community Relations - E. Frederickson reported that he had appointed S. Lanphier to be committee chair. He also reminded members that they should always be thinking about state award nominees and that submittals for such are due annually by March.

DOH - E. Mager was unable to attend and thus no report was received.

Legislature - G. Fillgrove was unable to attend and thus no report was received.

County Reports:

Allegany County - Members noted that there were some expansion of territory CON issues that were affecting some agencies. The agencies appeared to not be interested in taking on the work of the CON process to adjust CONs and that they may simply discontinue service in those areas.

Cattaraugus County - Attendance was light from the county as members were involved with a County Fair presence. The Hazmat IQ / Tox-Medic Course that is being offered on September 21 in Olean was noted.

Chautauqua County - K. Peebles reported that the county was in the process of setting up a county-wide CME Program utilizing Target Solutions. P. Wilson expressed concern that the program may result in poor attendance at regular refresher courses thus resulting in fewer classes being scheduled due to state reimbursement policy which might be a problem going forward.

Call To Order of Formal Portion of Meeting:

Chairman Ed Fredrickson called the official formal meeting to order at 6:55 P.M. and noted that a quorum was present.

Previous Meeting Minutes:

P. Wilson moved **that the minutes of the June 6, 2018, meeting be approved as presented and as corrected to show that the last 3 items of the Cattaraugus County Report be actually reported as reflecting the Chautauqua County Report**, second by T. Reisner. **All aye.**

Treasurer's Report:

M. Forness reviewed the Treasurer's Report handouts which evidenced a current fund balance of \$19,178.58 and reflected that a voucher had been submitted to NYSDOH in the amount of \$2,915.98 for 1st quarter expenses. S. Lanphier moved **that the Treasurer's Report be accepted as presented**, second by W. Johnston. **All aye.**

Enforcement Notifications:

E. Fredrickson read aloud an Enforcement Action Notification that had been received from NYSDOH regarding Bayside Community Ambulance Corps, Inc. of Bayside, NY.

Old Business:

Membership - D. Imfeld reported that he had yet to receive M. Barney's formal resignation and that since the By-Laws automatically terminate a member's membership after three unexcused absences that it was the Membership Committee's recommendation that M. Barney's membership simply be terminated. Allegany County members noted that they will be making a replacement recommendation although since he held an At Large position D. Imfeld noted that any person/entity can make a recommendation/apply for membership.

New Business:

M. Barney Membership - D. Imfeld moved **that M. Barney be removed from the membership roster for failure to attend the previous three Council meetings**, second by S. Lanphier. **All aye.**

Vital Signs Conference - T. Reisner moved **that Council fund Vital Signs Conference reimbursements within the budget in the same manner as previously funded upon the submission of all required paperwork**, second by K. Bushman. **All aye.**

CIU Course - M. Forness moved **that Council provide a subsidy as needed up to \$500.00 for the planned October 6, 2018, CIU Course**, second by D. Marsh. **All aye.**

Adjournment:

At 7:07 P.M. T. Richardson moved that the **meeting be adjourned**, second by W. Johnston. **All aye.**

Respectfully submitted,

Douglas E. Conroe, Secretary

Next Meeting: October 3, 2018, at Good Times of Olean.