

Southwestern Regional Emergency Medical Services Council

Summary Record of Meeting

April 3, 2019

Formal minutes of this meeting consist of a verbatim transcript of the proceeding which is accessible at the program agency's website www.SouthernTierEMS.org . This Summary Record of Meeting is provided to assist the members of Council in recollecting the salient aspects of the meeting should such be needed during future activities without having to undertake sorting through the volumes of transcript pages.

Call To Order of Informational Portion of Meeting:

Chair Ed Fredrickson convened the session to order (27 members, 1 member proxy, 1 STEMS staff, 1 NYSDOH Representative and 1 guest present (attendance listing on file at STEMS) at 6:30 P.M. in the conference room of the STEMS/STHCS office facility in Olean.

Correspondence:

E. Fredrickson reported that a letter of resignation had been received from Emelia Lindquist Harley along with a letter from NYSDOH regarding Olean General Hospital's designation as a primary stroke center.

Officers Reports:

Chairman - E. Frederickson noted that the committee memberships listing had been updated and was attached to the agenda and that discussions had occurred about changing the STEMS contract to \$2,000/quarter in order to better cover meeting expenses. He then read aloud the proposed terms and conditions of the contract.

Treasurer - M. Forness distributed a Treasurer's Report exhibiting the April 3 meeting time fund balance along with revenue and expenses incurred since the previous meeting. She noted that (1) the D&O insurance premium had increased by 50% which then generated a general discussion about the need for the insurance, (2) \$1,491.18 had been paid to Cattaraugus County for program expenses, (3) \$4,308 had been distributed to the counties as voted, and (4) the 2018 activity CHAR500 Form had been completed and filed with NYS.

No other officers' reports were received.

Committee Reports:

WREMAC – Dr. Walters reported that the committee had met on March 20. Arrangements were being established for Roswell to be able to receive ambulances and that discussion occurred regarding advanced assessment of stroke patients.

STEMS - A. Broadbent distributed a written progress report summarizing activity that had occurred since the previous meeting. She then noted that 538 persons had received Stop-The-Bleed training to date.

Education – M. Forness reported that details were being finalized for the April 26 & 27 Spring Training Conference and that an EMS Conference would be occurring on Buffalo on April 12 & 13.

SEMAC – R. Hasson reported that there was no report as there had been no meeting.

Membership – T. Reisner reported that he would be appointing Robert Pritchard as his Alternate.

EMS Service - R Hasson stepped in for T. Richardson who had to step out briefly. Ron reported on BLS related committee activities that were occurring and would be addressed during the formal meeting.

SEMSCO - R. Hasson reported that the next meeting was scheduled for May.

Community Relations - S. Lanphier reported that no state awards nominations had been received.

DOH - D. Trzepacz reported that (1) the Bureau Director had been in the region for grant reviews and was able to include time to visit some agencies and become acquainted with personnel and issues here; (2) EMS award nominations are due by May 1; (3) the Department is taking the approach of working with agencies about how to do better rather than criticizing agencies; (4) the state EMS Memorial Service will be held on May 21; (5) EMS Week will start on May 19 and that the Department is encouraging Sunday activities as a way of reaching the most citizens; (6) implementing Mutual Aid 1206 compliance remains a work-in-progress; (7) the Department is concerned about ambulance agency closures and the resultant impacts and would like to receive advance notice of such; and (8) the Department has observed an uptick in ambulance accidents.

Legislative - T. Reisner reported that the enacted state budget included the reinstatement of crossover/supplemental payments for agencies.

County Reports:

Allegany County - J. Lucky reported that B. VanHousen had officially been appointed as Deputy Coordinator; (2) EMT class enrollment numbered 21 which was up from the previous class of 12; and (3) they were in the process of implementing a countywide Mutual Aid Plan.

Cattaraugus County - R. Kuhn reported that (1) class enrollment reviews were occurring; (2) work was being performed on Mutual Aid Plans; (3) Target Solutions enrollment was increasing; and (4) CAD integration for EPCRs was in process.

Chautauqua County - K. Peebles reported that (1) the Sheriff's Academy EMT Class and been completed; (2) 28 persons had enrolled in the original/refresher class that was being held in Sinclairville; (3) County EMS had purchased a 2010 ambulance; and (4) work was occurring on updating the County Mutual Aid Plan.

Other Business:

D. Imfeld suggested that the draft STEMS Contract be changed to run concurrently with STEMS's state contract and that provisions be added to the contract to provide that (1) STEMS be designated as the official depository of Council's files; (2) that should the contract terminate that STEMS agrees to return all Council files to Council; (3) a role of STEMS will be to collaborate with Council for grant applications; and (4) that the contract can be amended at any time by a vote of Council and concurrence of STEMS.

Call To Order of Formal Portion of Meeting:

Chairman Ed Fredrickson called the official formal meeting to order at 7:08 P.M. and noted that a quorum was present. (Attendance roster on file with STEMS.)

Previous Meeting Minutes:

W, Johnston moved **that the minutes of the February 6, 2019, meeting be approved as presented**, second by J. Luckey. **All aye.**

Treasurer's Report:

M. Forness reviewed the Treasurer's Report handout detailing expenditure and income that had occurred since the previous meeting which evidenced a current fund balance of \$16,951.77. She further noted that the State CHAR500 form had been filed for 2018. D. Imfeld moved **that the Treasurer's Report be accepted as presented**, second by K. Bushman. **All aye.**

Enforcement Notifications:

E. Fredrickson reported that no enforcement notifications had been received.

Old Business:

Mutual Aid Plans - E. Frederickson referred noted that discussion was on-going and that the matter would be addressed by the Systems Committee.

New Business:

Emelia Lindquist Harley Resignation – D. Imfeld moved that **Emelia Lindquist Harley's resignation be accepted with regret and appreciation**, second by R. Hasson. **All aye.**

Stateline Speedway BLS First Responder Application – R. Hasson reported on the history of EMS coverage at Stateline Speedway and that given coverage shortages that has challenged the business that the Speedway had decided to become a BLS FR which would result in improved care availability. He had reviewed the paperwork and found it to be in order. Discussion of the matter noted that since the program would only be servicing the Speedway that no state funding would be involved in support of the program and that a State Agency Number would not be issued to the Speedway BLS FR unit. A representative of Stateline Speedway was present and answered members' questions. R. Hasson moved that **Council approve Stateline Speedway's BLS First Response Program**, second by D. Marsh. **All aye.**

Dayton BLS First Responder Application – T. Richardson reported that Dayton FD had submitted an incomplete BLS FR application. He noted that they had surrendered one in 2011 and were deactivated in 2012. He said that he would work with them to remedy the incompleteness.

STEMS Contract – E. Frederickson submitted a draft copy of the proposed new contract to all members. M. Furness moved that **Council authorize its officers to execute the proposed draft contract with STEMS for Council services provided that it incorporates the points that D. Imfeld presented earlier on the meeting**, second by J.P. Weaver. **All aye.**

Adjournment:

At 7:28 P.M. W. Johnston moved that the **meeting be adjourned**, second by K. Peebles. **All aye.**

Respectfully submitted,

Douglas E. Conroe, Secretary

Next Meeting: Next meeting June 5 at the STEMS/STHCS facility.

2019 SWREMSCO Meeting Sign-in Sheet

SWREMSCO Meeting Sign-in Sheet	Feb. 6, 2019	Apr. 3, 2019	Jun. 5, 2019	Aug. 7, 2019	Oct. 2, 2019	Dec. 4, 2019
Members:						
<u>Allegany County</u>						
Kay Bushman	KB	KB				
Sue Campbell	SC	SC				
Alternate - Terry Parker						
Mona Carbone	MC	MC				
Jessica Gaines	JG	EX				
Scott Lanphier	SL	SL				
Alternate - John "Skip" Hecker						
Daniel Marsh	DM	DM				
Tom Sampson	TS	TS				
Maggie Thompson	EX	-				
Alternate - Wendy Jacobson		WLJ				
J. Paul Weaver	JPW	JPW				
Bonnie VanHousen	BVH	BVH				
Jeff Lockey	JL	JL				
<u>Cattaraugus County</u>						
Chris Baker	CB	-				
Alternate - Cathi Peters						
Dorothy Button	DB	DB				
Alternate - Greg Payne						
Mickey Forness	MF	MF				
Alternate - Dan Parr						
Ed Fredrickson	EF	EF				
Ed Koorse	EX	-				
Alternate - Nate Douglas	ND	ND ab				
Robert Kuhn	RK	RK				
Brad Pecherzewski	BP	BP				
Todd Reisner	TR	TR				
Tim Richardson	TR	TR				
Alternate - Patrick Zink						
Dr. Brian Walters	BW	BW				



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<u>Chautauqua County</u>						
Stephen Cobb	SEC	SEC				
Douglas Conroe	DC	DC				
Jen Guttman	EX	WJ				
Ron Hasson	PH	PH				
Dan Imfeld	sick	DI				
Alternate - Donna Bryant						
William Johnston	wj	wj				
Laura Logan	EX	LL				
Emelia Harley						
Alternate - Maureen Kohl						
Kevin Peebles	KP	KP				
Alternate - John Griffith						
Phil Wilson	PW	PW				
<u>Guests:</u>						
Alicia Broadbent	ab	ab				
George Fillgrove	-	-				
Donna Kahm	DK	-				
Dr. P Henri Lamothe	-	-				
Jeff Luckey	-	-				
Ed Mager	-	-				
Don Trzepacz	DT	DT				
Mae Stadelmaier	ms	-				
Neal Green	NG ab	-				
Londa Turner		LT ab				